

**HealthBeacon Limited**

**Waste Licence Application**

**Application ID: LA006978**

**Attachment-4-3-2 Waste Acceptance  
Procedure**

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## 1 Introduction

The following Waste Acceptance procedure will be implemented in order to

- Ensure only authorized waste is accepted on-site
- Ensure bins accepted on-site are in good condition upon arrival
- Ensure that unauthorized wastes are not accepted on-site

## 2 Waste Acceptance Procedure

1. An authorized third-party waste collector holding a Waste Collection Permit will bring the full sharps container with used bins containing used sharps to the facility. Bins shall be visually inspected for evidence of damage or leaks at the customer premises initially. Bins will be visually inspected once again upon arrival at the facility to ensure there has been no damage or spillages during transit. Minimum Criteria for accepting sharps bins will be as follows:
  - Correctly assembled
  - Closed correctly
  - A UN3291 Biohazard label shall be on the bin
  - Intact bin with no damage or leaks, clean with no blood splashes externally.
2. HealthBeacon's UN3291 Sharps containers may also be delivered to the facility in approved Mailback packaging as described in the non-technical summary.
3. Bins will be accompanied by the relevant waste transfer form.
4. If bins arriving at the facility are not in an acceptable condition, the bins and their contents shall be collected/cleaned up in accordance with the defined Spill Response Procedure as necessary before being placed in a quarantine container stored in the processing room. The contents of this quarantine container will be taken off-site by an authorized waste collector and sent to a third-party waste facility for appropriate treatment.
5. Bins which are accepted for processing will be brought into the processing room where they will be scanned (electronic tags), weighed, recorded and placed into a caged trolley.
6. The bins may be stored in this room before further processing or moved to the lid removal tool where the sharps waste inside will be deposited into an approved 60 litre healthcare sharps bin. The empty 2.3 litre bin and bin lid will be transferred to a washing rack for the Cleaning Process. Any unauthorized waste types observed upon opening of the bins will be placed in the quarantine container for dispatch to a third-party waste facility for appropriate treatment.