

Attachment-4-3-5-Waste Acceptance Procedure

1.1 Customer Information

- When an order is placed for recovery of soil to Ballinarooaun quarry, the customer is informed by telephone or email that only inert soil and stone from greenfield sites is accepted at the facility and that evidence will be required to verify that the waste meets acceptance criteria prior to acceptance at the waste recovery facility.

1.2 Offsite Waste Classification

- Inert soil shall be subjected to basic characterisation testing by the producer to confirm that the soil can be classified as inert. Basic characterisation shall be carried out in advance by the supplier of the inert soil and all certification shall be provided in writing as part of acceptance of the imported inert soil at the facility. Records of the documentation and certificates supporting the classification of imported soil shall be maintained by MSK Silversands Ltd.
- Prior to MSK Silversands Ltd collecting any soil, the driver will carry out a visual inspection of the waste to ensure that no unacceptable waste is visible. All drivers are trained in the waste acceptance procedure and the identification of unacceptable waste types.
- If any unacceptable waste is identified by the driver, the driver will refuse the loading of the soil.
- If the driver is unsure whether a waste item is acceptable or not they will phone the Facility Manager or nominated Deputy for further guidance.
- Where the waste is delivered to site by a contractor or customer, visual inspection shall be completed at Ballinarooaun quarry prior to unloading as detailed below.
- All HGVs transporting waste to site will be covered to avoid dust generation during transit.

1.3 Waste Entry to the Facility

- Waste will only be accepted at the facility from authorised waste contractors (e.g. holders of valid waste collection permits, unless exempted or excluded). Copies of waste collection permits are maintained at the installation for all waste contractors consigning waste to and from the facility.
- All waste recovered to site shall be transferred to the site under chain of custody or waste dispatch dockets. A copy of these documents shall be provided to and inspected by an operative on arrival at the facility.

- On entry to the facility, the driver will drive onto the automatic facility weighbridge. The driver shall manually enter the vehicle registration onto the weighbridge computer system and then the vehicle shall be weighed and produce a weighbridge docket. This will automatically save the weight and other entered details electronically which will then be available to facility operatives of MSK Silversands portable electronic devices.
- Following weighing at the weighbridge the driver shall proceed along the access road to the quarry and report to a facility operative.
- The facility operative or nominated person will carry out an inspection of the material prior to allowing unloading and check associated documentation.
- No waste other than inert soil and stone will be accepted at the facility except. Any waste identified to contain physical contamination shall not be permitted to be unloaded and the waste shall be rejected.
- Once the load details and gross weight has been recorded, the facility operative will direct the driver to the relevant unloading area.
- The soil shall be unloaded under the direction of a facility operative.
- Unloaded soil will be visually inspected by suitably experienced site personnel to ensure that there is no evidence of contamination (physical or odour) within the inert soil that would make it unacceptable for use in the restoration/ filling of the quarry.
- If the material is classed as unacceptable waste the load will be rejected from the facility (see section 1.4).
- Where the waste is deemed acceptable, the unloaded truck will be re-directed to weighbridge for second weighing.
- The tare weight will be automatically recorded on the weighbridge software. This will automatically generate the net weight of the waste accepted.
- A weighbridge docket will be printed containing all load details which will be taken by the driver before exiting the Facility. If the driver is an MSK Silversands Ltd. driver, a copy of the weighbridge ticket will be maintained at the site office.
- Electronic copies of the docket will be kept for record keeping and invoicing purposes.
- The facility operative will record all details of the load including:
 - Vehicle registration;
 - Name of Driver;
 - Name of Haulier & waste collection permit number;
 - Source of waste (customer name / route number);
 - Description of waste;

- LoW code;
- Gross weight;
- Tare weight;
- Date and time of load;
- Details of visual inspections; and,
- Whether the waste is deemed acceptable or whether it has been rejected and reasons there for.

1.4 Waste Rejection

- Unacceptable waste should not enter the Facility as waste inspections and classifications are conducted offsite prior to collection of waste. In addition to this, all loads of waste are inspected upon entry where possible. However, there is a possibility that unacceptable waste may enter the Facility that was not initially visible during on vehicle load inspections upon entry to the Facility.
- Any waste deemed unsuitable for processing at the installation shall be immediately reloaded onto the delivery vehicle and returned to the customer. Where this is not feasible, the waste shall be separated and stored temporarily on site and subsequently removed from the installation at the earliest possible time.
- Temporary storage of such wastes shall be in the designated waste quarantine area (Location indicated in Attachment-3-1-Site Layout Plan. Waste shall be stored under appropriate conditions in the quarantine area to avoid any other nuisance (i.e. in skips and/or on protected surfaces and covered).
- The customer will be notified as soon as practicable of the unacceptability of their material.
- The non-conforming waste will be held in the designated waste quarantine areas until consignment to an appropriately authorised waste facility can be arranged.
- Disposal records for all non-conforming wastes will be maintained.

1.5 Adequate Storage

- The Facility Manager (or Deputy) shall at all times ensure there is adequate storage for incoming material. If there is insufficient storage to receive material, then acceptance of that material will cease until storage space is available.