

### **Attachment-4-3-5-Waste Acceptance Procedure**

The only waste material to be received at the North City Operations Depot will be from DCC staff daily operations including street sweeping, gulley sucking, street litter bin collection, roads maintenance and housing maintenance activities. No waste will be received at the facility from commercial organisations or from the public.

There will be security kiosks located at the northern and eastern entrance to the site from St. Margaret's Road to ensure unauthorised site visitors are not permitted entry to the site. In addition, the DCC staff working in the waste handling area will immediately identify unauthorised vehicles accessing this area and will ensure that no waste is offloaded at the facility.

Incoming fleet vehicles containing waste materials collected by DCC staff during daily operations will access the depot via the northern entrance to St. Margaret's Road and will transfer the waste directly to the appropriate waste handling area within the waste licenced boundary. Incoming waste materials will not be permitted to be taken to any other part of the depot for offloading. All waste handling activities will take place within the waste licence boundary as shown on the Site Plan. Parking bays within the waste licence boundary have been allocated for incoming fleet vehicles awaiting access to offload their waste contents.

DCC staff will be trained in the appropriate area for transfer of waste depending on their operations. General waste and street litter bin waste will be taken up the ramp and deposited into the two dedicated compactor skips. Gulley sucking trucks and street sweeping vehicles will drive to the appropriate banded bays to deposit their waste. A JCB (or similar equipment) will be used to transfer the solid waste from the street cleansing operations to the dedicated skips located alongside the bays. Waste from roads maintenance and housing maintenance will be taken to a handling area to the north of the road gulley/street sweeping bays for transfer to skips as appropriate.

Council operations, and in particular housing maintenance operations, typically generate bulky waste which is placed in a dedicated skip and transferred off-site for processing at a suitable facility. On occasion, DCC staff may encounter waste materials which are not suitable for placing in the bulky waste skip (such as oil/fuel drums, household chemicals, WEEE etc.). A Quarantine Area has been assigned in the north-eastern corner of the licensed boundary where unsuitable non-hazardous and hazardous materials can be temporarily placed pending removal from site by suitably permitted waste contractors as required.

Records will be maintained of incoming and outgoing waste materials and will be reported as part of the Annual Environmental Report (AER) for the facility.