

Mr Ciaran Geoghegan
Landfill Manager
Bord na Mona Plc
Drehid Facility
Killinagh Upper
Carbury, County Kildare
RE: Drehid Waste Management Facility

06/10/14

Our Ref: W0201-03/pre site visit letter 061014rc.docx

Dear Mr Geoghegan

As part of the enforcement of the waste licence (Reg. No. W0201-03), Agency personnel will be visiting your facility on 08/10/2014 at 9.30am to carry out a site visit. To facilitate an effective and efficient site visit process it is requested that the following facilities be provided:

- A room to conduct any necessary meetings and review relevant documentation.
- A contact person to provide information on the site and assist during the inspection of the site.
- Access to facilities and reference material as requested.

A copy of the site visit plan has been enclosed to briefly outline the tasks which will be performed during the site visit, and to give an indication of the documentation which may be required for review. If you have any queries please contact me at 021-4860815.

Yours sincerely

Regina Campbell
Inspector
Office of Environmental Enforcement

Encl.

MEMORANDUM

DATE: 06/10/14
TO: Drehid Landfill Ltd.
FROM: Environmental Protection Agency
RE: Site visit Plan
CC: File Reg No. W0201-03

SITE VISIT PLAN

Date and Location

The Site visit will take place as stated in the cover letter.

The Site visit objectives and scope

- To determine the licensee's conformity or nonconformity with the waste licence.
- In particular this site visit will focus on compliance with condition 8.1 of the waste licence relating to biodegradable municipal waste (BMW).

The Site visit criteria

The Site visit criteria are the conditions specified in the waste licence, agreed programmes, and relevant guidance issued by the Agency.

The Site visit procedure

The Agency Inspector will, prior to the site visit, review compliance with licence conditions, correspondence and any enforcement actions relating to the facility.

The site visit procedure will consist of the following:

Opening meeting

The purpose of an opening meeting is to

- review the scope and the objectives of the site visit ,
- provide a short summary of the methods and procedures to be used to conduct the site visit,
- establish the official communication links between the site visit team and the Licensee,
- confirm that the resources and facilities needed by the site visit team are available,
- confirm the time and date for the closing meeting and any interim meetings of the site visit team and the Licensee,
- clarify any unclear details of the site visit plan, review site safety and emergency procedures for the site visit team.

Site tour/Evidence collection

Evidence will be collected through interviews, examination of documents, physical observation measurements, records and observation of activities and conditions in the areas of concern.

Site visit observations

All site visit observations will be documented and reviewed to determine which are to be reported as a nonconformity. The Inspector will then ensure that these are documented in a clear, concise manner and are supported by evidence. A nonconformity will be identified in terms of the specific requirements of the licence conditions. Observations will be reviewed by the Agency site visit or with the licensee

Closing meeting

Following the completion of the site visit the Inspector will meet with the Licensee. The purpose of this meeting is to present site visit observations and to ensure that they are clearly understood. The site visit observations will be presented, taking into account their perceived significance. The Agency Inspector will present the site visit conclusions regarding the effectiveness of meeting waste conditions. Records of the closing meeting will be kept.

Lead Inspector: Regina Campbell

The reference documents to be made available:

As the site visit will focus on condition 8.1 of the waste licence in relation to biodegradable municipal waste (BMW), the following information should be available during the site visit:

- Records of all waste customers of the landfill
- Tonnages and the nature of the waste accepted from each customer in Quarters 1 to 4 of 2013
- Details of treatment that waste was subjected to
- Weighbridge records for all Quarters in 2013
- Any audits and inspections undertaken of waste customers
- Relevant correspondence on file between the landfill and the waste customers
- Details of calculations used in the 2013 Quarterly MSW/BMW reports.

Duration of the Site visit: To be determined.

The schedule of meetings to be held with the Licensee

Opening meeting 9.30am

Closing meeting To be determined.

Site visit report format and structure

A site visit report will be prepared containing a description of the site visit and a summary of the site visit findings with reference to supporting evidence, level of compliance with the waste licence and recommendations for improvement.

End.