



# Certificate of Authorisation Application Form

Waste Management (Certification of Historic Unlicensed Waste  
Disposal and Recovery Activity) Regulations, 2008

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<b>EPA Ref. N<sup>o</sup>:</b> <i>(Office use only)</i>	<input type="text"/>
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## APPLICATION GUIDANCE NOTES

**This application must be completed in accordance the guidance notes below and the instructions accompanying each section of the application form.**

This form is for the purpose of making an application for a Certificate of Authorisation in accordance with Regulation 7 (1) of the Waste Management (Certification of Historic Unlicensed Waste Disposal and Recovery Activity) Regulations, 2008 (hereinafter referred to as 'the Regulations'). A valid application must, as a minimum, contain the information prescribed in Regulation 7(2) of the Regulations.

The applicant must conform to the format set out in this application form and accompanying instructions. Each page of the completed application form must be numbered, e.g. *page 5 of 20*, etc. The basic information should be supplied in the spaces given in the application form, with supporting documentation supplied as attachments, as specified. All sections of the form must be completed. Where a section is not relevant to the application, the words "not applicable" should be clearly written. The abbreviation "N/A" should not be used.

The Risk Assessment (required under Regulation 6(2) of the Regulations) shall be submitted in full as Attachment D.1 to this application form. Risk Assessments are to be carried out in accordance with the *Code of Practice - Environmental Risk Assessment for Unregulated Waste Disposal Sites* (hereinafter referred to as the Code of Practice).

All maps/drawings/plans must be no larger than A3 size and scaled appropriately such that they are clearly legible. In exceptional circumstances, where A3 is considered inadequate, a larger size may be requested by the Agency.

All drawings should

- be titled and dated;
- have a unique reference number and be signed by a clearly identifiable person; and
- indicate a scale and the direction of north.

Information supplied on this application, including supporting documentation, will be put on public display and open to inspection by any person. Should the applicant consider information to be confidential, this information should be submitted in a separate enclosure bearing the legend "In the event that this information is deemed not to be held as confidential, it must be returned to.....". In the event that information is considered to be of a confidential nature, then the nature of this information, and the reasons why it is considered confidential (with reference to the "Access to Information on the Environment" Regulations) should be stated in the Application Form, where relevant.

**An original signed application shall be submitted together with 1 copy. A copy of the application (and risk assessment) shall also be provided on 2 CD-ROMs in searchable PDF format.**

**It should be noted that it will not be possible to process or determine the application until the required documents have been provided in sufficient detail and to a satisfactory standard.**

This document does not purport to be and should not be considered a legal interpretation of the provisions and requirements of the Waste Management (Certification of Historic Unlicensed Waste Disposal and Recovery Activity) Regulations 2008 (S.I. No. 524 of 2008).

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## **SECTION A: NON-TECHNICAL SUMMARY**

A non-technical summary of the application is to be included here. The summary should identify all environmental impacts of significance associated with the site.

The following information must be included in the non-technical summary:

A description of:

- The site location.
- A brief history of the site, types and volumes of waste deposited, duration of disposal activities and date of cessation.
- The hydrogeology and ecology of the site and surrounding area, to include protected areas.
- Risk category of the site
- Actual and potential environmental impacts.
- Proposed remediation including timescale.

Supporting information should form **Attachment A.1.**

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## SECTION B: GENERAL

### B.1. Applicant's Details

Only application documentation submitted by the applicant and by the nominated person will be deemed to have come from the applicant.

Name*:	<a href="#">Waterford County Council</a>
Address:	<a href="#">Civic Offices,</a>
	<a href="#">Davitt's Quay,</a>
	<a href="#">Dungarvan,</a>
	<a href="#">Co. Weterford</a>
Tel:	<a href="#">058 - 22000</a>
Fax:	
e-mail:	

\*Full name and address of the local authority making the application.

### Name and Address for Correspondence

Name*:	<a href="#">Mr. Gabriel Hynes, Senior Engineer</a>
Address:	<a href="#">Environment Section</a>
	<a href="#">Civic Offices</a>
	<a href="#">Davitt's Quay</a>
	<a href="#">Dungarvan</a>
Tel:	<a href="#">058 - 22000</a>
Fax:	<a href="#">058 - 20889</a>
e-mail:	<a href="mailto:ghynes@waterfordco.ie">ghynes@waterfordco.ie</a>

\*This should be the name of the person nominated by the local authority for the purposes of this application.

### Co-Applicant's Details

Name*:	
Address:	
Tel:	
Fax:	
e-mail:	

\*This should be the name of a local authority, other than the lead authority, where a site lies in more than one local authority functional area.

### Name of Qualified Person

Site investigations must be supervised by a suitably qualified, trained and experienced person. Section 2.3 of the Code of Practice sets out the requirements in this regard, which should be observed by local authorities. The Code of Practice states that, notwithstanding the fact that a local authority will be in position to carry out much of the risk assessment using in-house resources, "a suitably qualified, trained and experienced person, who is a registered professional with chartered status (or equivalent) awarded by a relevant professional body, and who has successfully conducted risk assessments at other sites, should supervise the Site Investigations ... and be used to carry out the risk assessment." Please provide the name of the qualified person, in-house or external, used for this risk assessment.

Name:	<a href="#">Mr. Gabriel Hynes, Senior Engineer</a>
Qualification:	<a href="#">Bachelors in Engineering in Civil Engineering, UCC</a>
Professional Body:	<a href="#">Chartered Status, Engineers Ireland</a>
Address:	<a href="#">Environment Section</a>
	<a href="#">Davitt's Quay,</a>
	<a href="#">Civic Offices,</a>
	<a href="#">Dungaravn,</a>
Tel:	<a href="#">058 - 22042</a>
Fax:	<a href="#">058 - 20889</a>
e-mail:	<a href="mailto:ghynes@waterfordcoco.ie">ghynes@waterfordcoco.ie</a>

### Interest in Site

State whether the applicant(s) is the registered owner of the land (please check):

<b>Landowner</b>	<input type="checkbox"/>
<b>Landowner (part)</b>	<input type="checkbox"/>
<b>Not Landowner</b>	<input checked="" type="checkbox"/>

Provide the name and address of the current owner(s) and lessees of the land. An appropriately scaled drawing ( $\leq A3$ ) outlining the land ownership should be included in **Attachment B.1.**

Name:	<a href="#">Mr. Richard O' Hara &amp; Mrs. Rita O' Hara</a>
Address:	<a href="#">Pouldrew House,</a>
	<a href="#">Portlaw,</a>
	<a href="#">Co. Waterford</a>
Tel:	
Fax:	
e-mail:	

Name:	
Address:	
Tel:	
Fax:	
e-mail:	

Name:	
Address:	
Tel:	
Fax:	
e-mail:	

Name:	
Address:	
Tel:	
Fax:	
e-mail:	

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**B.2. Fees**

Appropriate Fee (€5,000) Included	Yes	No
	Yes	



## SECTION C: SITE DETAILS

### C.1. Site Location

Name:	<a href="#">Portlaw Historic Landfill</a>
Address*:	<a href="#">Coolfinn,</a>
	<a href="#">Portlaw,</a>
	<a href="#">Co. Waterford</a>
Tel:	
Fax:	
e-mail:	

\* Include any townland

**Attachment C.1.** should contain appropriately scaled drawings or maps ( $\leq A3$ ) showing the site location in the context of its surroundings and clearly highlighting the site boundary.

### C.2. Unauthorised Waste Sites Register (Section 22) – Site Boundary and Site Code

State that the site has been recorded on the online Section 22 Register at [www.epa.ie/uwsr](http://www.epa.ie/uwsr) and that the boundary drawn of the site represents the full extent of the site.

**Following the Tier 2 and Tier 3 site investigations, if the extent of the site is determined to be greater or less than that initially recorded in the Section 22 Register, then the boundary must be amended accordingly.**

<b>Finalised boundary entered in Section 22 Register?</b>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>

Provide the unique code assigned to the site in the Section 22 Register

<b>Site Code</b>	<a href="#">S22 - 02539</a>
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Provide a six-digit National Grid Reference for the site location

<b>Grid Reference</b>	<a href="#">247,439</a>	<b>E</b>	<a href="#">114,923</a>	<b>N</b>
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### C.3. Risk Category

State which Risk Category\* the site belongs to (please check):

<b>Class A (High)</b>	<input type="checkbox"/>
<b>Class B (Moderate)</b>	<input checked="" type="checkbox"/>
<b>Class C (Low)</b>	<input type="checkbox"/>

| \*See Chapter 4, Code of Practice (as required under Section 6(2) of the Regulations)

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## C.4. Land Use

Provide details of the current use of the land on which the closed landfill is situate.

**Attachment C.4.** should detail this information or refer to the specific section of the risk assessment documentation where this information is contained.

## C.5. Types and quantities of waste deposited

Provide details of the types and estimated quantities of waste deposited at the site.

**Attachment C.5.** should detail this information or refer to the specific section of the risk assessment documentation where this information is contained.

In addition, state that the types and quantities of waste have been recorded on the online Section 22 Register at [www.epa.ie/uwsr](http://www.epa.ie/uwsr) and that the information recorded represents the final estimated quantities at the site.

**Following the Tier 2 and Tier 3 site investigations, if the type and quantities of waste are determined to be greater or less than that initially recorded in the Section 22 Register, then these quantities must be amended accordingly.**

<b>Finalised estimate of waste types and quantities entered in Section 22 Register</b>
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## SECTION D: RISK ASSESSMENT

For sites which have been assigned risk category Class A (High Risk) or Class B (Moderate Risk) during the Tier 1 assessment, a full risk assessment (Tier 1, 2 and 3) must be carried out. Class C (Low Risk) sites must have, as a minimum, Tier 1 and exploratory Tier 2 assessments. All sections of the risk assessment must be included as part of this application, including any part of the Tier 1 assessment carried out using the EPA Section 22 Register risk assessment tool at [www.epa.ie/uwsr](http://www.epa.ie/uwsr).

For all sites, a proposal detailing necessary measures for remediation, risk attenuation and site restoration must be provided, and must as a minimum contain the following information:

- Details of all necessary measures proposed, including a statement of the impact of the remediation measures. Proposed measures must clearly address all risks identified in the revised Conceptual Site Model for the site. This should also include details of alternative measures considered and reasons for rejection of same, where applicable.
- Schedule for completion of the proposed necessary measures, including a timeframe for the submission of a validation report.
- Details of any ongoing or long-term monitoring or assessment programme which may be required to evaluate and ensure the effectiveness of the necessary measures as carried out.

**Two copies of the risk assessment shall be submitted. The risk assessment shall also be provided on two CD-ROMs in searchable PDF format.**

The Risk Assessment should be submitted as **Attachment D.1**.

## SECTION E: APPROPRIATE ASSESSMENT

In addition to the foregoing, any site (whether low, moderate or high risk) which may have an impact on a Natura 2000 site (SPA or SAC) must be subject to screening for Appropriate Assessment in accordance with Article 6(3) of the Habitats Directive (92/43/EEC). The results of any such screening must be submitted as part of this application.

Where screening has determined that an appropriate assessment is required, an appropriate assessment must be completed and a copy of said assessment submitted as part of this application. The assessment should consider the following impacts on the designated site:

1. The impact of the existing landfill;
2. The objectives of proposed remediation measures with regard to existing impacts identified in item 1; and
3. The impact of any physical works carried out at the site as part of the remediation plan.

While the appropriate assessment is subject to a separate report, it should be carried out in tandem with the overall risk assessment. This is to ensure an holistic approach is undertaken, whereby all relevant appropriate assessment and risk assessment parameters are addressed and to ensure that the remediation measures proposed address all risks identified.

Please refer to the NPWS guidance document '*Appropriate Assessment of Plans and Projects in Ireland*' with regard to this assessment.

**Three copies of the appropriate assessment shall be submitted. The appropriate assessment shall also be provided on two CD-ROMs in searchable PDF format.**

The Appropriate Assessment (screening or full assessment as appropriate) should be submitted as **Attachment E.1**.

**SECTION F: DECLARATION**

**Declaration**

I hereby make application for a Certificate of Authorisation pursuant to the provisions of the Waste Management (Certification of Historic Unlicensed Waste Disposal and Recovery Activity) Regulations, 2008 (S.I. No. 524 of 2008).

I certify that the information given in this application is truthful, accurate and complete and the enclosed Risk Assessment is a full and complete representation of all relevant work carried out in relation to the site in question.

I give consent to the EPA to copy this application for its own use and to make it available for inspection and copying by the public, both in the form of paper files available for inspection at EPA offices and via the EPA's website.

This consent relates to this application itself and to any further information or submission, whether provided by me as Applicant, any person acting on the Applicant's behalf, or any other person.

**Signed by :** \_\_\_\_\_ **Date :** \_\_\_\_\_  
*(on behalf of the organisation)*

**Print signature name:** \_\_\_\_\_

**Position in organisation:** \_\_\_\_\_

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## SECTION G: JOINT DECLARATION

### Joint Declaration <sup>Note1</sup>

I hereby make application for a Certificate of Authorisation pursuant to the provisions of the Waste Management (Certification of Historic Unlicensed Waste Disposal and Recovery Activity) Regulations, 2008 (S.I. No. 524 of 2008).

I certify that the information given in this application is truthful, accurate and complete and the enclosed Risk Assessment is a full and complete representation of all relevant work carried out in relation to the site in question.

I give consent to the EPA to copy this application for its own use and to make it available for inspection and copying by the public, both in the form of paper files available for inspection at EPA offices and via the EPA's website.

This consent relates to this application itself and to any further information or submission whether provided by me as Applicant, any person acting on the Applicant's behalf, or any other person.

#### Lead Authority

**Signed by :** \_\_\_\_\_ **Date :** \_\_\_\_\_  
(on behalf of the organisation)

**Print signature name:** \_\_\_\_\_

**Position in organisation:** \_\_\_\_\_

#### Co-Applicants

**Signed by :** \_\_\_\_\_ **Date :** \_\_\_\_\_  
(on behalf of the organisation)

**Print signature name:** \_\_\_\_\_

**Position in organisation:** \_\_\_\_\_

**Signed by :** \_\_\_\_\_ **Date :** \_\_\_\_\_  
(on behalf of the organisation)

**Print signature name:** \_\_\_\_\_

**Position in organisation:** \_\_\_\_\_

**Note 1:** In the case of an application being lodged on behalf of more than one local authority the above declaration must be signed by all applicants.