

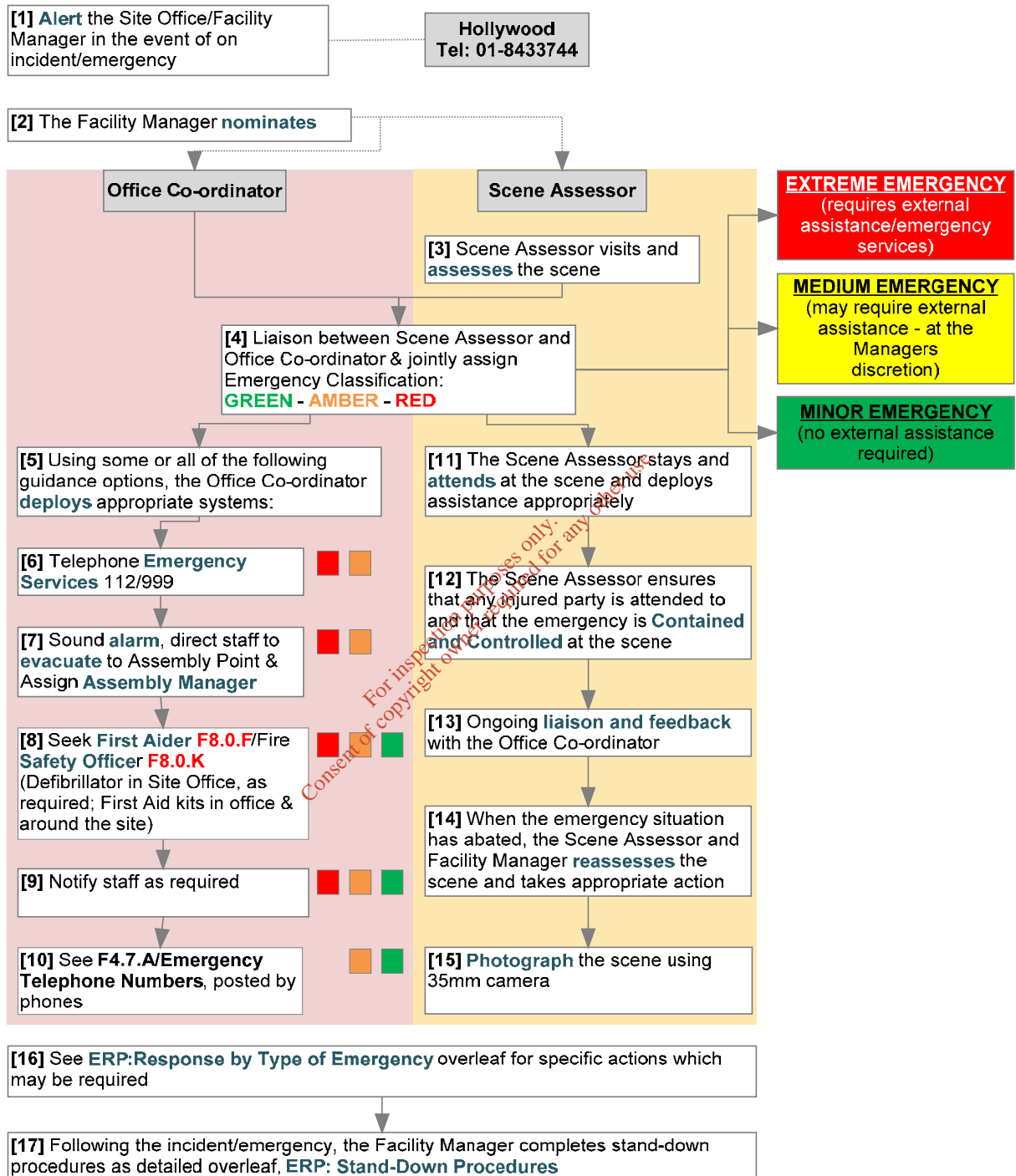


Appendix J.1.1
Emergency Response Procedures (existing under
W0129-02)

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DOCUMENT TITLE:	Emergency Response Procedure	 Murphy Environmental Hollywood Ltd	DOCUMENT REF:	P4.7.A/ERP
Responsibility:	Facility Manager		Licence Condition:	9

E.R.P.: Quick Reference



Author: L. O'Donnell

Approved by: _____

Version: 003

Version Date: 25th November 2010

Murphy Environmental Hollywood Ltd.
W0129-02



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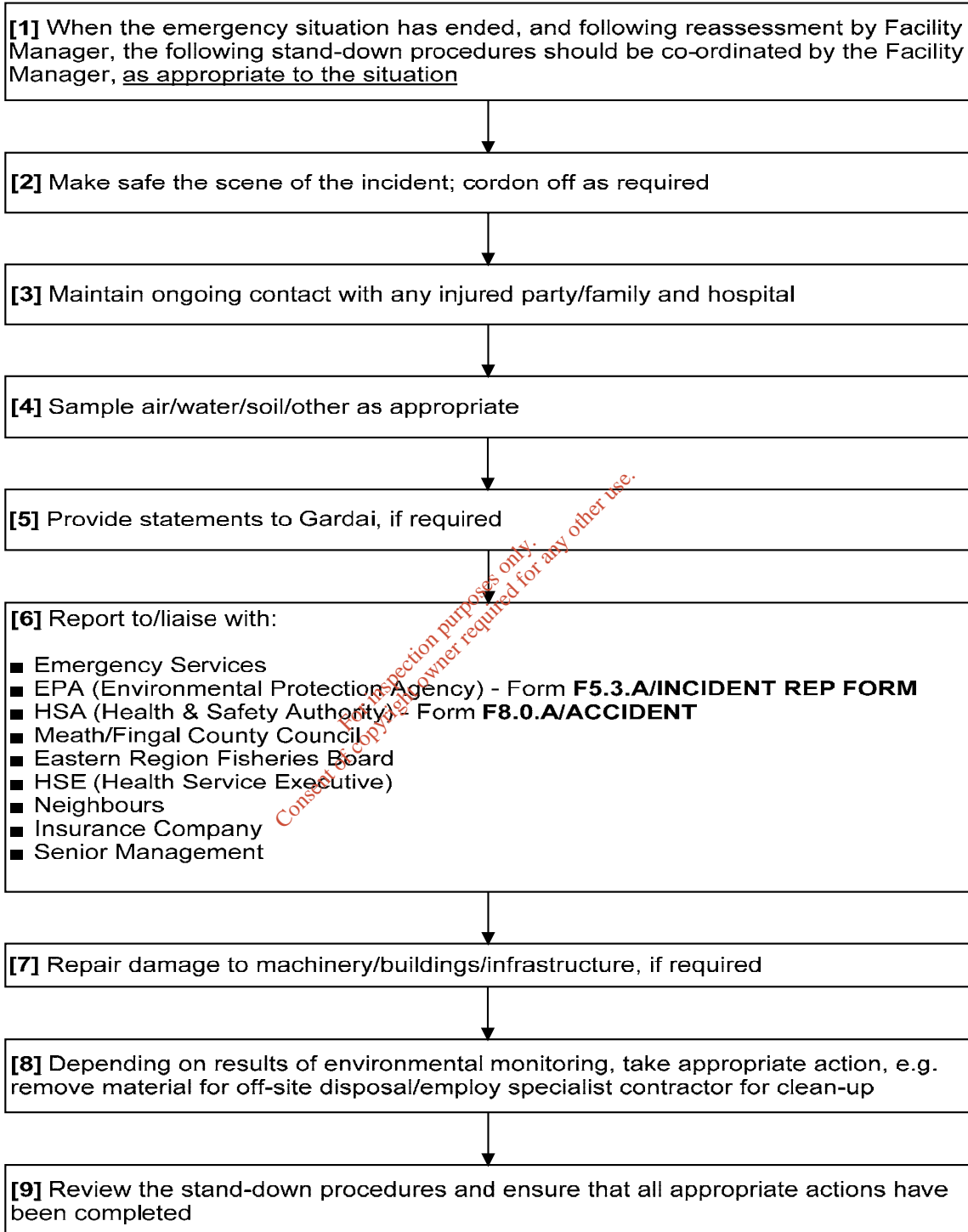
E.R.P.: RESPONSE BY TYPE OF EMERGENCY

	EXTREME EMERGENCY <small>(requires external assistance/emergency services)</small>	MEDIUM EMERGENCY <small>(may require external assistance - at the Managers discretion)</small>	MINOR EMERGENCY <small>(no external assistance required)</small>
ACCIDENT /H&S INCIDENT	See E.R.P. - QUICK RESPONSE		
FIRE	Evacuate if directed to do so. Emergency Services to address and give approval to re-enter	Evacuate if directed to do so. Emergency Services to address and give approval to re-enter	Small fires ONLY to be tackled with fire extinguishers and assessed by Fire Safety Officers
SLOPE FAILURE	Restrict Access. Damage to be assessed by Quarry Manager/Engineering Geologist & required corrective action taken	Restrict Access. Damage to be assessed by Quarry Manager/Engineering Geologist & required corrective action taken	Restrict access at the localised point and re-grade as appropriate
FLOOD	Evacuate if directed to do so. Emergency Services to address and give approval to re-enter	Restrict access. Assess vulnerability and take appropriate action	Small floods to be managed in-situ
WATER CONTAMINATION	Contain where possible. Notify local well-owners and relevant Authorities in the event of an emergency which could affect local waters	Contain where possible. If monitoring results indicate contamination of drinking water, notify resident concerned	For minor incidents, contain contaminated water/source of contamination
OIL SPILL	Contain source of spill - shut-off valve (See P7.0.B/OIL SEPARATOR)	Clean up using spill kits/sand/Oil Dry; seek external assistance if required	For minor spills, clean up using spill kits/sand/Oil Dry
	Clean up using spill kits/sand/Oil Dry, or engage specialist contractor		
	Contaminated materials to be removed to appropriate facility, F4.6.B/FACILITIES		

ALL EMERGENCIES TO BE FOLLOWED UP BY APPROPRIATE STAND-DOWN AND REPORTING PROCEDURES - SEE OVERLEAF

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E.R.P.: STAND-DOWN PROCEDURES



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ABOUT THE EMERGENCY RESPONSE PROCEDURE (ERP)

Reference Documents:

In drafting the ERP, Murphy Environmental Hollywood Ltd. consulted a range of reference documents, including:

- EPA Waste Licences W0129-01 and W0129-02
- ISO 14001:2004 Environmental Management Systems Specification, Section 4.4.7 – Emergency preparedness and response
- ISO 14001:2004 Environmental Management Systems Appendix A.4.7 – Emergency preparedness and response
- OHSAS 18001:1999 Occupational Health & Safety Management Systems Specification
- ISO 14001:2004 audit findings
- Murphy Environmental Hollywood Ltd Health & Safety Policy Statement
- Insurance Policy

Reviewing the ERP:

The following shall instigate a review of the ERP:

- 1) Following an incident
- 2) Following a failure of the ERP
- 3) Following a drill/test
- 4) As a result of significant operational/infrastructural changes
- 5) Following changes in legislation
- 6) Following specific direction from the EPA/HSA
- 7) Following specific direction from the company's insurers
- 8) Annually as a minimum

Testing the ERP:

The ERP shall be tested annually as a minimum or after the occurrence of an accident or emergency situation.

The types of “red code” emergencies shall be rotated for the purpose of testing the ERP.

Communicating the ERP Internally:

The following methods will be used to communicate the ERP internally within Murphy Environmental Hollywood Ltd:

- As part of Induction Training (including induction DVD)
- Two-tier training on ERP:
 - Group 1: Managers and employees with specific responsibility for Health & Safety (e.g. Fire Safety Officers, First Aiders)
 - Group 2: All other employees
- Practice, i.e. testing the ERP in the form of drills
- On-site signage and notices

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- Displaying the Health & Safety Policy Statement and relevant pages of the E.R.P./Evacuation Procedures
- Site Safety Booklet: Staff (**F8.0.M/SAFETY BOOKLET STAFF**)

Communicating the ERP Externally:

The following methods will be used to communicate the ERP externally:

- All customers/contractors are required to submit a Health & Safety Agreement (**F8.0.B/H&S AGREE**)
- Site Safety Booklet: Visitors/Contractors/Others (**F8.0.L/SAFETY BOOKLET VISITORS**)
- Site Safety Booklet: Drivers/Hauliers (**F8.0.K/SAFETY BOOKLET HAULIERS**)
- On-site signage and notices
- Verbal instructions on Health & Safety issues provided on-site by staff
- Murphy Environmental Hollywood Ltd will make ERP/Health & Safety information available on their website, www.mehl.ie

Procedures for Site Visitors/Contractors/Other:

- 1) All visitors must sign the Visitors Book in the Weighbridge Office.
- 2) Visitors must record their mobile phone number in the Visitors Book and retain their mobile phone on their person during the site visit.
- 3) Visitors must be provided with (in advance, where possible) relevant Customer/Contractor/Visitor information as per **F8.0.H/H&S DOCU**.
- 4) Visitors must wear PPE and comply with other requirements as per **F8.0.B/H&S AGREE**.
- 5) All visitors (outside Site Offices) must be accompanied a Murphy Environmental Hollywood Ltd. staff member or another individual.
- 6) IF a visitor is working onsite (outside Site Offices) unaccompanied, they must have a nominated Murphy Environmental Hollywood Ltd. "contact buddy" available at all times.
- 7) Visitors working onsite (outside Site Offices) who are not accompanied by a Murphy Environmental Hollywood Ltd. staff member will be provided with a personal alarm for use in an emergency situation. This must be returned and logged at the Weighbridge Office prior to the visitor's departure from the site.
- 8) Evacuation or "You are Here" maps will be located at strategic points within the facility.

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Responsibility:	Facility Manager		Licence Condition:	9

ASSEMBLY POINT MANAGERS
IF YOU DISCOVER AN EMERGENCY
FIRE – FLOOD – SERIOUS ACCIDENT!!!

1. Managers should immediately **implement the E.R.P. – (See quick reference E.R.P. – P 4.7.A/ERP)**
2. Get all your **staff to evacuate immediately to the assembly area.**
3. Advise any **waiting lorries on the weighbridges to switch off their engines and walk to the assembly area. (at the facility entrance)**
4. Bring the **visitor book and well register** with you - do not bring anything else
5. Go to the **assembly area** yourself
6. Nominate one person to **manage traffic** out of the site and Keep the exits and road into the site clear.
7. Complete **role call** to ensure all your staff and visitors are present
8. **Do not permit anyone to return** into the buildings or site until the all clear is given by the emergency services

DO NOT PANIC OR DEVIATE FROM THESE INSTRUCTIONS



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SITE OPERATIVES
IF YOU DISCOVER AN EMERGENCY
FIRE – FLOOD – SERIOUS ACCIDENT!!!

1. Sound the **alarm**
2. Contact the emergency services **112** or **999** **Do not assume someone else** has unless otherwise advised
3. Warn anyone else in your sight to **evacuate immediately** to the assembly area (at facility entrance) to be marked present
4. Warn any lorries on site to drive to the beginning of the concreted road way then **switch off their engine and walk to the assembly area**
5. **Do not go to the assembly area in your machine/ vehicle** as this will cause congestion and possible further risk
6. Drive to the beginning of the concreted road way then switch off your engine and **walk to the assembly area**
7. Follow the instructions given to you by the manager in charge and **do not leave the assembly area** until you have been told to do so and have informed the senior manager that you are leaving

DO NOT PANIC OR DEVIATE FROM THESE INSTRUCTIONS

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Approved by:	_____	W0129-02
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HAULIERS/LORRY DRIVERS/DELIVERY PERSONS
IF YOU DISCOVER AN EMERGENCY
FIRE – FLOOD – SERIOUS ACCIDENT!!!

1. Tell a member of our staff immediately
2. Tell them to sound the **alarm**.
3. Once you hear the alarm sound, switch off your engine leave the vehicle at the concreted area and walk immediately to the assembly area (at facility entrance) to receive further instruction from the manager in charge
4. Do not block the roadway to or from the facility.
5. Contact the emergency services **112** or **999** and inform them of the emergency alarm unless you have been advised this has been done.
6. Do not return to your vehicle in the facility until you have been advised by the management that it is safe to do so.

DO NOT PANIC OR DEVIATE FROM THESE INSTRUCTIONS



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VISITORS/ CONSULTANTS
IF YOU DISCOVER AN EMERGENCY
FIRE – FLOOD – SERIOUS ACCIDENT!!!

1. Tell a member of our staff immediately
2. Tell them to sound the **alarm**
3. Contact the emergency services **112** or **999** **Do not assume someone else has** unless otherwise advised
4. Proceed immediately to the **assembly area (at facility entrance)** and wait there to be checked off as present against the visitors book **do not bring anything with you**
5. **Do not return to any building/vehicle or area** of the facility until you are advised it is safe to do so
6. Follow the instructions of the manager in charge and **do not leave until you are given permission to do so**

DO NOT PANIC OR DEVIATE FROM THESE INSTRUCTIONS

Author: Lisa Maguire Murphy Environmental Hollywood Ltd.

Approved by: _____

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Appendix J.1.2

Copies of MEHL Insurance Certificates (existing for W0129-02)

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Fingal Insurance Brokers Limited

Unit B5,
Airside Enterprise Centre,
Swords,
Co Dublin
T | 01-8404012
F | 01-8404459
E | info@fingalins.ie
W | www.fingalins.ie

TO WHOM IT MAY CONCERN

26th April 2010

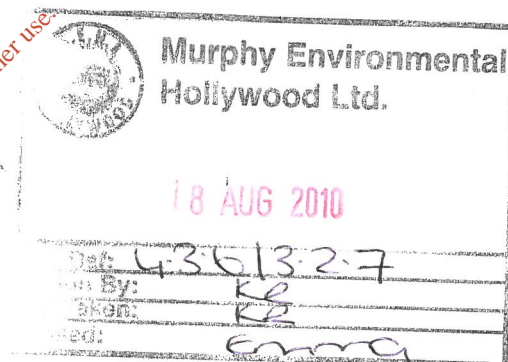
RE: Liability Insurance -	NAME	:-	Murphy Environmental Hollywood Ltd
	ADDRESS	:-	Hollywood Great, Nag's Head, Naul, Co. Dublin
	BUSINESS DESCRIPTION	:-	Landfill Operators

Dear Sirs,

We act as Insurance Brokers for above named and confirm that the following insurance covers are presently in place:-

Employers Liability

Insurer	Zurich
Policy No.	01 CLP 2063292
Period of Insurance	19/04/10 to 18/04/11
Limit of Indemnity	€13,000,000 any one occurrence
Height Limit	15 metres
Depth Limit	3 metres
Claims Excess	Nil



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Public & Products Liability

Insurer	Zurich
Policy No.	01 CLP 2063292
Period of Insurance	19/04/10 to 18/04/11
Limit of Indemnity	€6,500,000 any one Accident
Height Limit	15 metres
Depth Limit	3 metres
Claims Excess	€1,000

We can confirm that the above policies incorporate an "Indemnity to Principals" clause.

We trust in order however if you have any queries do not hesitate to contact us.

Yours sincerely,

STEPHEN PATTERSON
ACCOUNT DIRECTOR

Directors: J.M. Collins, C.M. McCarthy A.C.I.I. (Managing), A.P. Martin.
Registered in Republic of Ireland No. 87927
Fingal Insurance Brokers Limited is regulated by the Financial Regulator.

