

CHECKLIST

Articles 12 and 13 of the Waste Management (Licensing) Regulations, 2004 (S.I. No. 395 of 2004) set out the information which must, in all cases, accompany a waste licence application. In order to ensure that the application fully complies with the legal requirements of Articles 12 and 13 of the 2004 Regulations, all applicants should **complete** the following.

In each case, refer to the attachment number(s) of your application which contain(s) the information requested in the appropriate sub-article.

Article 12(1) In the case of an application for a waste licence, the application shall -

- (a) give the name, address and, where applicable, any telephone number and telefax of the applicant (and, if different, the operator of the facility concerned), the address to which correspondence relating to the application should be sent and, if the applicant or operator is a body corporate, the address of its registered office or principal office,

LOCATION	Section B.1	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

- (b) give the name of the planning authority in whose functional area the relevant activity is or will be carried on,

LOCATION	Section B.3	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

- (c) in the case of discharge of any trade effluent or other matter (other than domestic sewage or storm water) to a sewer of a sanitary authority, give the name of the sanitary authority in which the sewer is vested or by which it is controlled,

LOCATION	N/A	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

- (d) give the location or postal address (including where appropriate, the name of the townland or townlands) and the National Grid reference of the facility or premises to which the application relates,

LOCATION	B.2.	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

- (e) describe the nature of the facility or premises concerned, including the proposed capacity of the facility or premises, and in the case of application in respect of a landfill of waste, the requirements specified in Annex 1 of the Landfill Directive,

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LOCATION	B.7	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(f) specify the class or classes of activity concerned, in accordance with the Third and Fourth Schedules of the Act, and in the case of an application in respect of the landfill of waste, specify the class of landfill in accordance with Article 4 of the Landfill Directive,

LOCATION	B.7 and H.1	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(g) specify, by reference to the relevant European Waste Catalogue codes as presented by Commission Decision 2000/532/EC of 3 May 2000, the quantity and nature of the waste or wastes which will be treated, recovered or disposed of,

LOCATION	H.1	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(h) specify the raw and ancillary material, substances, preparations, fuels and energy which will be utilised in or produced by the activity,

LOCATION	A.1	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(i) describe the plant, methods, processes, ancillary processes, abatement, recovery and treatment systems and operating procedures for the activity,

LOCATION	D.1, D.2, E.4, F.1	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(j) provide information for the purpose of enabling the Agency to make a determination in relation to the matters specified in paragraphs (a) to (g) of section 40(4) of the Act,

LOCATION	L.1	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

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(k) give particulars of the source, location, nature, composition, quantity, level and rate of emissions arising from the activity and, where relevant, the period or periods during which such emissions are made or are to be made,

LOCATION	E.4, E.5, E.6	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(l) give details, and an assessment of the effects, of any existing or proposed emissions on the environment, including any environmental medium other than those into which the emissions are, or are to be made, and of proposed measures to prevent or eliminate or, where that is not practicable, to limit or abate such emissions,

LOCATION	E.4, E.5, E.6, F.1, F.2, F.5, D.1, D.2, I.1, I.4, I.5, I.6	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(m) identify monitoring and sampling points and indicate proposed arrangements for the monitoring of emissions and the environmental consequences of any such emissions,

LOCATION	E.4, E.5, E.6, D.2, D.1, F.1, F.2, F.5, F.6	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(n) describe any proposed arrangements for the prevention, minimisation and recovery of waste arising from the activity concerned,

LOCATION	D.1, D.2, F.1	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(o) describe any proposed arrangements for the off-site treatment or disposal of solid or liquid wastes,

LOCATION	E.4	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(p) describe the existing or proposed measures, including emergency procedures, to prevent unauthorised or unexpected emissions and minimise the impact on the environment of any such emission,

LOCATION	J	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

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(q) describe the proposed measures for the closure, restoration, remediation or aftercare of the facility concerned, after the cessation of the activity in question,

LOCATION	K	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(r) in the case of an application in respect of the landfilling of waste, give particulars of -

(i) such financial provision as is proposed to be made by the applicant, having regard to the provisions of Articles (7)(i) and (8)(a)(iv) of the Landfill Directive and section 53(1) of the Act, and

LOCATION	N/A	
CHECKED	Applicant <input type="checkbox"/>	Official <input type="checkbox"/>

(ii) such charges as are proposed or made, having regard to the requirements of section 53A of the Act,

LOCATION	N/A	
CHECKED	Applicant <input type="checkbox"/>	Official <input type="checkbox"/>

(s) state whether the activities for the purposes of an establishment to which the European Communities (Control of Major Accident Hazards involving Dangerous Substances) Regulations, 2000 (S.I. No. 476 of 2000) apply,

LOCATION	(MHA) B.S	
CHECKED	Applicant <input type="checkbox"/>	Official <input type="checkbox"/>

(t) in the case of an activity which gives rise or could give rise to an emission into an aquifer containing the List I and II substances specified in the Annex to Council Directive 80/68/EEC of 17 December 1979, describe the existing or proposed arrangements necessary to give effect to Articles 3,4,5,6,7,8,9 and 10 of the aforementioned Council Directive,

LOCATION	N/A	
CHECKED	Applicant <input type="checkbox"/>	Official <input type="checkbox"/>

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(u) include a non-technical summary of information provided in relation to the matters specified in paragraphs (a) to (t) of this sub-article,

LOCATION	A.1	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

Article 12(4) Without prejudice to Article 13(1) and (2), an application for a licence shall be accompanied by -

(a) a copy of the relevant page of the newspaper(s) in which the notice in accordance with article 6 has been published,

LOCATION	B.6	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(b) a copy of the text of the notice or notices erected or fixed in accordance with article 7,

LOCATION	B.6	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(c) where appropriate, a copy of the notice given to a local planning under article 9,

LOCATION	B.3	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(d) a copy of such plans (appropriately scaled and no larger than A3 size), including a site plan or plans and location map or maps, and such other particulars, reports and supporting documentation as are necessary to identify and describe, as appropriate -
 (i) the position of the notice in accordance with article 7,

LOCATION	B.2	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(ii) the point or points from which emissions are made or are to be made, and

LOCATION	F.5	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

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(iii) the point or points at which monitoring and sampling are undertaken or are to be undertaken,

LOCATION	F.2, F.5, F.6	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

(e) such fee as is appropriate having regard to the provisions of articles 40 and 41.

INCLUDED Y/N	Y	
CHECKED	Applicant <input type="checkbox"/>	Official <input type="checkbox"/>

Article 12(5)(a) & (b) An application shall comprise 1 signed original of the application and 2 copies in hardcopy format plus 2 copies of all files in electronic searchable PDF format on CD-Rom.

HARDCOPIES PROVIDED Y/N	Y.	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

CD OF PDF FILES PROVIDED? Y/N	Y	
CHECKED	Applicant <input checked="" type="checkbox"/>	Official <input type="checkbox"/>

Article 13 Where a development requires an Environmental Impact Assessment to be carried out, 1 signed original and 2 copies in hardcopy format of the environmental impact statement plus 16 copies in electronic searchable PDF format on CD-ROM should accompany this application.

EIA REQUIRED ? Y/N	AWAITING RESPONSE FROM PLANNING OFFICE (See ATTACHMENT 3.3)	
CHECKED	Applicant <input type="checkbox"/>	Official <input type="checkbox"/>
3 HARD COPIES OF EIS INCLUDED ? Y/N		
CHECKED	Applicant <input type="checkbox"/>	Official <input type="checkbox"/>
16 CD versions of EIS, as PDF files, PROVIDED? Y/N		
CHECKED	Applicant <input type="checkbox"/>	Official <input type="checkbox"/>