

INDAVER

IRELAND

ENVIRONMENTAL PROTECTION
AGENCY
23 APR 2003

Environmental Protection Agency
Headquarters
PO Box 3000
Johnstown Castle Estate

Co Wexford

15 April 2003

Dear Sir

From the 1st April 2003 the activities of Indaver Ireland have been incorporated into Minchem Environmental Services – our sister company.

As a result of this change we would request that from that date all invoices are to be sent to Minchem Environmental Services, 4 Haddington Terrace Dun Laoghaire Co Dublin.

Minchem Environmental Services pay all suppliers electronically and would request that you fill in the enclosed form and return it to us as soon as possible so that there will not be any delay in paying your invoices.

As we close our accounts on the last working day of the month we would request that you forward all invoices to us before this date. All invoices received by the last working day will be paid at the end of the following month. Invoices received after the last day will go into the following months accounts.

If you have any queries please do not hesitate to contact Anne Seery or Graham Murray in our accounts department.

Yours faithfully

ROB REID
Financial Controller
Minchem Environmental Services

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Reply To: 4 Haddington Terrace
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Co. Dublin, Ireland
Tel +353-1-280 4534
Fax +353-1-280 7865

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Dublin 1
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Tel +353-1-280 4534
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Unit 11
South Ring Business Park
Kinsale Road, Cork, Ireland
Tel +353-21-470 4260
Fax +353-21-470 4250

e-mail info@indaver.ie web www.indaver.ie

Dear Supplier

We now pay all suppliers electronically direct into their bank accounts and remittance advices are sent out by post. Could you please fill in the attached information sheet and fax back for the attention of the Accounts Dept. to 280 7865 at your earliest convenience to ensure prompt payment.

PLEASE NOTE ALL INVOICES SHOULD BE ADDRESSED TO:

4 HADDINGTON TERRACE,
DUN LAOGHAIRE,
CO. DUBLIN.

<i>Company Name:</i>	
<i>Address:</i>	
<i>Contact Name:</i>	
<i>Telephone Number:</i>	
<i>Fax Number:</i>	
<i>E-Mail Address:</i>	
<i>Bank Name & Address:</i>	
<i>Bank Sort Code:</i>	
<i>Account Code:</i>	
<i>IBAN Code:</i>	
<i>Swift Address (if applicable):</i>	
<i>Account Name:</i>	

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For inspection purposes only.

Thank you for your co-operation in this matter.

MinChem Environmental Services Ltd./Indaver Ireland