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MAYO COUNTY COUNCIL

PLANNING & DEVELOPMENT REGULATIONS 2001

PLANNING APPLICATION VALIDATION CHECKLIST

Applicants Name: Shallan

Applicants Address: _____

Application Type: _____

Date Submitted: _____

Permission: ☒

Permission for Retention: ☐

Outline Permission: ☐

Permission Following the Grant of Permission: ☐

Relevant previous planning reference number: P01/900

Section 5 numbers - P03/2612
P03/1881

Development Details:

Gas terminal & associated site works

Validation Checklist:

Section of Act	Validation Query	N/A	Yes	No
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APPLICATION FORM

22(1)(a)	Has application type been indicated?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	If application is for permission consequent, is correct outline permission number quoted?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	If pre-planning discussions were held, have the reference numbers and dates been given	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have the following information been given on the application form?				
22(1)(b)(i)-(ii) & Q1	Applicant's name	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Applicant's address (c/o Not Acceptable)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Applicant's phone number	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Applicant's email address	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Applicant's signature	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
22(1)(b)(iii) & Q2	If the applicant is a Company, have the names of ALL Directors been given together with the company reg. no.?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
22(1)(b)(i) & Q3	If another person/agent is acting on behalf of the applicant, have the following information been given?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Person/agent's name	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Person/agent's address (c/o Not Acceptable)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Person/agent's phone number	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Person/agent's email address	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Person/agent's signature	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

LTR-DATED _____ FROM _____
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APPLICATION FORM.....continued				
22(1)(c) & Q4	Location, townland (as per O.S. map description) or postal address of the development site		✓	
	Does townland on application form and notices match proposals on drawings?		✓	
22(1)(d) & Q5(a)-(b)	Applicant's interest in site		✓	
Q7(a)	Description of nature & extent of the proposed development		✓	
	Does development description as per form and notices match proposals on drawings?			
Q7(c)	If for commercial/industrial use, has full details been given?			
Q7(d)	Does the development require EPA licence?			
22(1)(e) & Q8(a) & Q9(d)	Area of land (site area)		✓	
22(1)(e)(i) & Q8(b) & Q9(c)	Gross floor space of buildings (new and existing buildings)		✓	
	Are figures quoted correct and in agreement with drawings?			
	Does site area on application form reflect position with drawings?			
22(3)(b)(i) & Q10(a)-(c)	If the application relates to a development consisting mainly of any material change of use, is there a statement of the existing uses and the proposed uses together with a description of the extent and nature of the proposed use	✓		
97 & Q15	If proposal requires an EIS, have 10 copies been submitted?		✓	
22(2)(f) & Q18	Is the appropriate fee enclosed, including how the fee was calculated?		✓	
Q19 & Q20	Has the application form been signed and dated?		✓	

NEWSPAPER NOTICE				
22(2)(a)	Has notice been published in an approved newspaper and a FULL PAGE ORIGINAL COPY been submitted?		✓	
17(1)(a)	Have application documents been received WITHIN 2 weeks of publication date?		✓	
<i>Does newspaper notice show:</i>				
18(1)	Mayo County Council as heading		✓	
18(1)(a)	Applicant(s) name matching question 1 on application form		✓	
18(1)(b)	Location, townland (as per O.S. Map description) or postal address of the development site, matching question 4 on application form		✓	
18(1)(c)	Application type (matching type on application form and is relevant ref. no.)		✓	
18(1)(d)	Description of nature and extent of the proposed development (matching question 7 on application form)		✓	
18(1)(d)(i)	For housing developments, is the number of houses (meaning the number of dwellings to be provided) stated?	✓		
18(1)(d)(ii)	In the case of retention, does the notice state the nature of the proposed use of the structure?	✓		
18(1)(d)(iii)	Where the structure is a protected structure, does the notice state this fact?	✓		
18(1)(d)(iv)	Where the development compromises or is for the purposes of an activity requiring an integrated pollution control licence or a waste licence, does the notice state this fact?		✓	
18(1)(d)(v)	Where the application relates to a development in a Strategic Development Zone, does the notice state that fact?	✓		
18(1)(e)	Does the notice state that the application may be inspected or purchased at the offices of the planning authority?		✓	

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NEWSPAPER NOTICE...contd

18(1)(e)	Does the notice state that an observation or submission can be made to the planning authority in writing on payment of the prescribed fee (currently €20) within 5 weeks of receipt of the application by the planning authority?		✓	
98(a)	Where an EIS has been required to be prepared to accompany the application, is a statement of that fact included in the notice?		✓	
98(b)	Where an EIS has been prepared, does the notice state that it may be inspected or purchased for a fee not exceeding the reasonable cost of copying?		✓	

SITE NOTICE

17(1)(b)	Was site notice(s) erected within a 2 week period before lodgement of the application?		✓	
19(1)(a)	Is the notice set out substantially to the like effect as shown in Schedule 3 of the regulations?		✓	
19(1)(b)	Is the notice printed in indelible ink on white background, fixed to durable material and protected from the effects of bad weather?		N/A	
19(1)(c)	Is the notice fixed in a conspicuous place on or near each entrance to the site or structure and easily legible by persons using the public road?		N/A	
19(3)	If the site is large, or has multiple entrances and/or public frontages, then several site notices should be erected on the site		✓	
22(2)(a)	Is one copy of the site notice (appropriate colour) included?		✓	
<i>Does site notice show:</i>				
Sch.3(1)	Mayo County Council as heading		✓	
Sch.3(2)	Applicant(s) name matching question 1 on application form		✓	
Sch.3(3)	Application type (matching type on application form)		✓	
Sch.3(4)	Location, townland (as per O.S. Map description) or postal address of the development site, matching question 4 on application form		✓	
Sch.3(6)	Description of nature and extent of the proposed development (matching question 7 on application form)		✓	
Sch.3(6)(a)	For housing developments, is the number of houses (meaning the number of dwellings to be provided) stated?	✓		
Sch.3(6)(b)	In the case of retention, does the notice state the nature of the proposed use of the structure?	✓		
Sch.3(6)(c)	Where the structure is a Protected Structure, does the notice state this fact?	✓		
Sch.3(6)(d)	Where an EIS has been prepared in respect of the planning application, does the notice state this fact?		✓	
Sch.3(6)(e)	Where the development compromises or is for the purposes of an activity requiring an integrated pollution control licence or a waste licence, does the notice state this fact?		✓	
Sch.3(6)(f)	Where the application relates to development in a Strategic Development Zone, does the notice state this fact?	✓		
Sch.3(7)	Does the notice state that the application may be inspected at the offices of the planning authority and are the address and public opening hours of the planning authority given?		✓	
Sch.3	Does the notice state that an observation or submission can be made to the planning authority in writing on payment of €20		✓	
Sch.3(8)	Is the notice signed by the applicant or his agent? If it is the agent, is address also given?		✓	
Sch.3(9)	Is the date that the site notice was erected on the site given?		✓	
19(4)	Is the notice required to be yellow? That is, has there been an application for a development of like description on the same site within the previous six months?	✓		
	If so, is the site notice on a yellow background?	✓		

AN BORD PLANAÍLA

31 MAY 2004

LTR-DATED
PL

FROM

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SITE LOCATION MAP

22(3)(a)	Are there 6 copies included?		✓	
22(2)(b)	Is the location plan at 1:1000 for urban sites and 1:2500 for rural sites?		✓	
22(2)(b)	Is the location plan sufficiently clear so as to allow ready identification of the site to which the application relates?		✓	
22(2)(b)	Is the site to which the developments relates outlined in red, with adjacent land, that is in the control of the applicant but not part of the site to which the application relates delineated in blue and Wayleaves that affect the site delineated in yellow?		✓	
22(2)(c)	Is the position of the site notice(s) clearly indicated (should be shown on site location map, site layout plan or other map/plan)?		✓	
23(1)	Are all drawings to metric scale (m, cm, mm etc)		✓	
23(1)(h)	Do all plans show a north point?		✓	
23(1)(i)	Do all drawings show the name of the person who drew them?		✓	
	Do maps show O.S. No. as required?			

SITE LAYOUT PLAN

23(1)	Are all drawings to metric scale?		✓	
22(3)(a)	Are there 6 copies included?		✓	
22(2)(c)	Is the position of the site notice(s) clearly indicated?		✓	
23(1)(a)	Is site or layout drawing to a scale of 1:500 or greater?		✓	
23(1)(a)	Is the site boundary clearly delineated in red on the site plan?		✓	
23(1)(a)	Does the site plan clearly show buildings, roads, boundaries, septic tanks and percolation areas, bored wells, significant tree stands and other features in the vicinity of the site?		✓	
23(1)(c)	Do the site layout and other plans show levels or contours relative to an ordnance survey or temporary datum?		✓	
23(1)(e)	For extensions, alterations and reconstruction projects, are the proposed works clearly distinguished from the existing structure?		N/A	
23(1)(f)	Are the plans, drawings etc. clearly dimensioned, showing overall heights of structures and distance to site boundaries?		✓	
23(1)(h)	Do all plans show a north point?		✓	
23(1)(i)	Do all drawings show the name of the person who drew them?		✓	

PLANS & ELEVATION DRAWINGS

24	Is the application for Outline Permission?		N/A	
23(1)	Are all drawings to metric scale?		✓	
22(3)(a)	Are there 6 copies of all drawings included?		✓	
23(1)(b)	Are all drawings, other than the site location and layout plans at a scale of 1:200 or greater?		✓	
23(1)(d)	Do the elevations show the main features of buildings that are contiguous to the proposed structure?		✓	
23(1)(e)	For extensions, alterations and reconstruction projects, are the proposed works clearly distinguished from the existing structure?		N/A	
23(1)(f)	Are all plans, drawings etc. clearly dimensioned, showing overall heights of structures and the distance to site boundaries?		✓	
23(1)(h)	Do all plans show a north point?		✓	
23(1)(i)	Do all drawings show the name of the person who drew them?		✓	
23(2)	If application is for works to or in a listed/protected structure, have photos and drawings been submitted?		N/A	

AN BORD PLEANÁLA

TIME _____

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PART 5: HOUSING STRATEGY				
22(1)(h)	If the development is for housing, is a statement of how compliance with Section 96(2) of the Act will be achieved included? Consultants in relation to this provision must take place prior to lodgement of the application.			
22(2)(e)	If the development is eligible for exemption from Part V, is the certificate or a copy of the application for a certificate enclosed?			

SCHEDULE				
22(2)(d)	Is there a schedule listing all drawings, documents and particulars?			

RECOMMENDATION ON DOCUMENTATION SUBMITTED

File valid ☒ File invalid ☐

Validation completed by Anthony Kolly Date 18.12.03

Notes:

- If the answer to any of the questions relating to the regulations (sections highlighted in column 1) is NO, then the application is INVALID.
- List of approved newspapers: Connaught Telegraph, Western People, Mayo News, Irish Independent, Evening Herald, Irish Times.

Application Valid in my opinion

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Consent of copyright owner required for any other use.*

P. Douglas

*Senior Planner
19/12/03*

AN BORD PLEANÁLA	
TIME	
31 MAY 2004	
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